



# REDEEMER Church

## BACKGROUND CHECK AUTHORIZATION FORM (Volunteers)

Thank-you for volunteering to serve the body of Christ at Redeemer Church! Redeemer Church conducts criminal background checks for all volunteer workers.

### PURPOSE.

Redeemer Church conducts criminal background checks with the sole intent to protect Redeemer's Covenant Children. The consistent enforcement of this policy helps to protect Redeemer Church from liability in the event of an incident.

It is Redeemer's responsibility to obtain the appropriate authorization from our volunteer workers for the criminal background check. Redeemer could be audited by the service provider for this member data if they have suspicious or unauthorized requests on Redeemer's account.

### SCOPE

Redeemer will use the background check service provided by ADP to conduct local, state, and federal criminal background checks.

Redeemer will not request checks of financial records for volunteer workers, nor any other checks not related to the safety of children. The Driver License and Social Security number are used only to confirm that all the information reported belongs to the correct person.

This form will be maintained in the locked files at Redeemer Church.

If there is an adverse comment on a background check, appropriate persons of Redeemer Church may have to request additional checks to clarify the comment. If this happens, Redeemer will discreetly request the volunteer worker to provide an additional authorization for those checks

### DURATION

This form authorizes Redeemer to conduct background checks as Redeemer Church deems necessary, in accordance with Redeemer's Child Protection Policy.

Last Name \_\_\_\_\_ First \_\_\_\_\_ Middle \_\_\_\_\_

Maiden/Other Names \_\_\_\_\_ Years Used \_\_\_\_\_

Signature \_\_\_\_\_

If requested, notarize here.

Subscribed and sworn before me

Notary Public Signature \_\_\_\_\_

Date \_\_\_\_\_

Commission Expires \_\_\_\_\_

**BACKGROUND CHECK INFORMATION:**

The information requested below is collected solely for the purpose of aiding Redeemer Church in running a background check in connection to your volunteer work. The church is requesting that you provide this information to assist in conducting a thorough background check.

First Name \_\_\_\_\_ Middle Name \_\_\_\_\_ Last Name \_\_\_\_\_

Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_ (Month/Day/Year)

Social Security Number \_\_\_\_\_

Driver's License Number \_\_\_\_\_ State Issuing License \_\_\_\_\_

Enter Any Other Names Used (including maiden names):

First Name \_\_\_\_\_ Middle Name \_\_\_\_\_ Last Name \_\_\_\_\_

First Name \_\_\_\_\_ Middle Name \_\_\_\_\_ Last Name \_\_\_\_\_

First Name \_\_\_\_\_ Middle Name \_\_\_\_\_ Last Name \_\_\_\_\_

Addresses Within The Past Seven Years (use a separate sheet as needed)

Present Street Address \_\_\_\_\_

City/State/ZIP \_\_\_\_\_

Prior Street Address \_\_\_\_\_

From \_\_\_\_/\_\_\_\_/\_\_\_\_ (Month/Day/Year) To \_\_\_\_/\_\_\_\_/\_\_\_\_ (Month/Day/Year)

City/State/ZIP \_\_\_\_\_